

The By-Laws
of
Theta Delta Chi
Fraternity

TABLE OF CONTENTS

ARTICLE

I. Name, Organization, and Duties of Charge Officers	5
II. Election, Resignation, and Removal of Charge Officers	6
III. Installation of Officers	7
IV. Charge Membership - New Member Education, Eligibility, Election and Regulations	7
V. Initiation	9
VIII. Fraternity Policy, Charge Meetings, Expulsion of Members, Reports, Official Correspondence, and Charge Finances	10
IX. Grand Lodge - Duties, Reports, Assessments, Charters, and Embassies	11
X. Conventions	15
XI. Books, Documents, and Seals	17
XII. Symbols.	18
XIII. Miscellany - Badges, Grand Lodge Insignia, New Member Candidate Buttons, Official Colors, and Flower	18
XIV. Constitution, By-laws, Amendments, and Resignation of Members	18
XV. Chartered Graduate Organizations - Alumni Associations.	19
XVI. Theta Delta Chi Founders' Corporation	23
XVII. Expulsion of Members.	23
XVIII. Re-instatement of Expelled Members	27
XIX. Revocation of Charters.	31
XX. Disorganization of Charge.	33
XXI. General Provisions Concerning Procedure, Appeals, and Evidence.	34

XXII. Duties of Grand Lodge Officers and Executive Director. Central Fraternity Office -Regional Divisions38
XXIII. Archives.	41
XXIV. The Shield.	42
XXV. (Deleted)42
XXVI. Standing Committee on Legislation	42
XXVII. Affiliations.	43
XXVIII. General Provisions and Definitions43
XXIX. Repeal of Prior By-laws, Interpretations Thereof, and Rulings Thereon44

THE THETA DELTA CHI FRATERNITY

BY-LAWS

Originally prepared and presented to the

ONE HUNDRED AND FIFTEENTH
ANNUAL CONVENTION

by the Standing Committee on Legislation

Keith Lawrence, Ξ '13, Chairman

Adopted by the One Hundred and Fifteenth Annual Convention on September 1, 1962, at Minneapolis, Minnesota. Ratified by the Charges and duly declared by the Eighty-sixth Grand Lodge to be adopted and in effect as of March 20, 1963.

The general revision of these By-Laws issued in 1963 in hard-cover form was prepared by a sub-committee of the Standing Committee on Legislation, consisting of Keith Lawrence, Ξ '13 Chairman; Thomas E. Waters, Φ '23; and W. J. Eric Beverley, Λ^Δ '48.

Standing Committees on Legislation over the years have prepared, revised, and compiled the By-Laws of this Fraternity. The Grand Lodge of Theta Delta Chi expresses its appreciation for the able services of these members and in particular to the three long-time successive Chairmen, Hon. Robert S. Emerson, Z '97, Hon. William F. Love, X '03, and Keith Lawrence Ξ '13.

Note. - The titles of Articles I to XIV, inclusive, of these By-Laws are intended to include all subjects that are treated in the corresponding Articles of the Constitution, and, as far as practicable, the arrangement of the Constitution has been followed. There are no proper By-Law subjects in Article VI and VII of the Constitution. Those numbers are omitted herein.

Articles XV to XXVII, inclusive, treat major subjects which are set forth very meagerly in the Constitution, if at all.

Articles XXVIII and XXIX cover merely general provisions.

ARTICLE I

NAME, ORGANIZATION AND DUTIES OF CHARGE OFFICERS

Section 1. The President of each Charge shall have general supervision of the affairs of the Charge and shall have authority to require all officers of the Charge to perform their respective duties.

Section 2. The President of each Charge shall write twice a year a frank and confidential letter to the President of the Grand Lodge, advising him in detail as to the condition and progress of the Charge and giving him such other information as may be for the good of the Fraternity. Such letters shall be sent in March or no later than two weeks after the date of his installation, whichever shall first occur, and again no later than the 30th day of the following October.

Section 3. Each Charge shall send to each of its living alumni two letters in every college year, one before December 1st and one before June 1st. At least one of these letters, which may be in the form of a Charge bulletin or newsletter, shall contain an appeal to the alumni to become members of the Theta Delta Chi Founders' Corporation and to pay Voluntary Graduate Dues, either on an annual basis or as life subscribers.

Section 4. The President of each Charge shall, before the expiration of his term of office, write and read to his Charge in meeting assembled a general history of the Charge during his administration. Every such history shall be inscribed in a book furnished by the Grand Lodge at the expense of the Charge and called the "Presidents' History of the Charge."

Section 5. The President of each Charge shall have the custody of the Charter, Constitution, By-Laws, Convention Minutes, Presidents' History of the Charge and all expulsion and affiliation records pertaining to members of the Charge. Immediately upon the installation of his successor, the President shall deliver all of said books, documents and records to the newly installed President.

Section 6. Each Charge shall provide a proper and adequate safe for the preservation and protection of all books, documents, and records of the Charge which are required to be preserved by the Constitution or the By-Laws of this Fraternity.

Section 7. Each Charge shall elect annually a Librarian who shall have the custody of all books, literature and documents belonging to the Charge, excepting such as are specifically entrusted to others by the Constitution or By-Laws of the Fraternity. The Librarian shall have the duty of making and maintaining an up-to-date catalogue of the books in the Charge library, alphabetically arranged in the names of the author and title of the various books.

Section 8. The Corresponding Secretary of each Charge shall, in October and March of each year, write a letter to each of the other active Charges and shall promptly

furnish copies to the President of the Grand Lodge, the Executive Director, who shall cause copies to be sent to the other members of the Grand Lodge and the Regional Governor of the Region in which the Charge is located.

Section 9. The Corresponding Secretary of each Charge, after each election of officers, shall forthwith advise the Executive Director of the names and delegations of such officers as may be requested, upon a form to be furnished by the Executive Director, and shall promptly advise the Executive Director of any changes in such officers thereafter.

Section 10. The Corresponding Secretary of each Charge shall furnish promptly to the Executive Director the complete name and delegation of each new member of his Charge upon a form of report of initiation to be furnished by the Executive Director.

Section 11. The Corresponding Secretary of each Charge shall inform the Executive Director of the passing of a brother of such Charge into the Omega and the date of death, if known.

Section 12. The Treasurer of each Charge shall keep accurate books of account and report at each regular meeting the general financial condition of the Charge. At least once monthly such report shall include the names and amounts due from all active members and new member candidates who are indebted to the Charge in amounts which are more than one month past due. At the last meeting of each college term he shall report the exact financial condition of the Charge by reading a signed and itemized written statement showing amounts due to the Charge, amounts owed by the Charge, and the balance of cash on hand and also the receipts and disbursements set up in proper accounting form. Said written statements shall be filed with and preserved by the Secretary and a summary thereof spread upon the minute book of the Charge. The books of account of the Treasurer shall be audited forthwith at the close of his term of office and in any event not later than the close of each college year. A copy of each annual audit shall be sent promptly by the Treasurer to the Executive Director.

ARTICLE II

ELECTION, RESIGNATION AND REMOVAL OF CHARGE OFFICERS

Section 1. The officers of each Charge shall be elected in February, March, or April of each year and shall serve for a period of one year and until their successors have been elected and installed. Provided, that at any Charge where from an academic standpoint it is determined to be necessary or advisable, the election may be held in January or in such other month as the Charge shall determine. (Ratified November 15, 1968.)

Section 2. Any officer of a Charge may resign his office and his resignation may, in the discretion of the Charge, be accepted.

Section 3. Any officer of a Charge may be removed from office by a vote of three-fourths of the entire active membership of such Charge, for any stated reason that may seem sufficient to the Charge.

Section 4. If, in the opinion of the President of the Grand Lodge, an elected officer of any Charge has failed to perform his duties efficiently or has shown a lack of interest, the President of the Grand Lodge may require such Charge to elect forthwith a more competent brother to said office.

ARTICLE III

INSTALLATION OF OFFICERS

Section 1. When the President of a Charge is re-elected, the required oath shall be administered to him by any past President of the Charge or by any present or former member of the Grand Lodge, or, if no such person be present, by the Senior Member of the Executive Committee.

ARTICLE IV

CHARGE MEMBERSHIP – NEW MEMBER EDUCATION, ELIGIBILITY ELECTION AND REGULATIONS

Section 1. A person may be offered a new member candidate button prior to his enrollment as a registered student at the institution where a Charge is maintained, if the required number of active members of said Charge has consented thereto, but no such person shall be considered to be a new member candidate in such Charge after having been registered as a student unless and until he participates in the new member education process in accordance with the regular and established practice at the Charge and the required procedure at the institution.

Section 2. The active members of each Charge must consent by secret ballot at an election to the new member education and initiation of a candidate in the manner provided in the Constitution; if at any time in the interval between new member education and initiation a vote shall be called upon a new member candidate, the required number of active members of the Charge present at the meeting at which the vote is called must consent by secret ballot to the continuation of his new member education. Members absent from the institution when it is in session for a period of more than two consecutive weeks shall be considered not to be active members for the purposes of this section.

Section 3. Any active member may call for a vote upon a new member candidate in any regular meeting or in a special meeting of the Charge called for that purpose, notice of which has been given to all active members, and such request must be granted in that meeting by the President or other officer presiding in his absence, unless for reasonable cause the matter is deferred until the next regular meeting by the presiding officer.

Section 4. A member who ceases to be an active member of a Charge, by reason of leaving the institution before the graduation of his class or delegation shall be deemed to be an alumnus member.

Section 5. If a candidate has been rejected for new member education or initiation by vote of a Charge his name may be proposed again for membership and he may participate in the new member education process, if there has been no change in the active membership of the Charge since the candidate was rejected. In case any member or members of the Charge have ceased to be active members since the candidate was rejected, then the Charge shall, by written notice, request the written consent of every such alumnus member then living or whose address or email address is known before such candidate may be reconsidered and if a refusal to such consent is not received within 14 days from the date of such request, he shall be deemed to have consented to such. Before such candidate may again participate in the new member education process, the required number of active members of the Charge, and of the alumnus members thereof, who have responded to the notice within the prescribed time, must consent by secret ballot or by written consent. Any such written consents shall be permanently inserted in the Minute Book of the Charge immediately following the minutes of the meeting at which the vote was taken.

Section 6. When the membership certificate of a brother has been sent by the Charge to the Central Fraternity Office and his name has been officially published by the Grand Lodge, he becomes a duly accredited member of the Fraternity and the Charge.

Section 7. The delegation of a brother shall be determined by the Charge President at the time of initiation and shall be as shown in the report of initiation.

Section 8. Only students registered in the undergraduate departments of an institution where a Charge of Theta Delta Chi is maintained may be elected to membership unless the written approval of the President of the Grand Lodge has first been obtained as to a student in any other department.

Section 9. (Deleted November 15, 1968)

Section 10. No student who holds a degree of a college, university, institute of technology, or other scientific school, may be elected to membership in a Charge unless the written approval of the President of the Grand Lodge has first been obtained.

Section 11. (Deleted November 20, 1965)

Section 12. Active or alumnus members of Theta Delta Chi may join the purely honorary societies of Phi Beta Kappa, Tau Beta Pi, Sigma Xi, Alpha Zeta, and such other honorary societies as may hereafter be specified by formal resolution adopted at a meeting of the Grand Lodge.

Section 13. Active or alumnus members of Theta Delta Chi may join legal or other purely professional fraternities existing only in professional schools (except Theta Xi and Delta Chi) or may belong to the Free Masons or any similar fraternal order without violating their oath of fealty to Theta Delta Chi; provided, however, that no active member of any Charge of Theta Delta Chi shall, under any circumstances, be released from obligations to attend meetings, pay dues and contribute to the support of his Charge and its house while he is still an undergraduate, because of his membership in any such other organization.

Section 14. No member of this Fraternity may join any chartered college secret fraternity or so-called chartered class society without violating his oath and subjecting himself to expulsion from Theta Delta Chi; provided, however, that membership in any purely honorary society or purely professional fraternity or any non-chartered class society or the Free and Accepted Masons or any similar fraternal order is permissible but shall not operate in any manner to release any member from obligations to attend meetings, pay dues, and contribute to the support of his Charge and its house.

Section 15. Only male students shall be initiated who are at the time registered students of the college to which the Charge belongs.

Section 16. Except in cases of conflict with published college or university policy, no new member education period shall extend beyond twelve weeks of an academic term or terms from the onset of new member education. Breaks or vacations of less than a full week shall not extend this period. (Ratified November 3, 2005)

ARTICLE V

INITIATION

Section 1. The whole initiation fee of a candidate, his first year annual dues, life subscription to *The Shield*, the amount fixed by the Grand Lodge as the price of the current catalogue, and any other sums that may hereafter be fixed by law for payment of an initiate, must be paid to the Charge, and all such sums except the portion of the initiation fee which is properly to be retained by the Charge must be paid to the Grand Lodge, before the first initiatory degree is conferred upon him.

Section 2. All initiations shall be conducted in strict conformity with the ritual of the Fraternity, and no rites or practices not authorized therein shall be indulged in as a part of the regular initiation service. The entire first degree of the initiation service and ceremony, as set forth in the Book of Rituals shall always and under all circumstances be conducted singly and administered to only one candidate at a time. Provided, that at the installation of a new Charge, or at the reinstallation of an inactive Charge, or at the initiation of alumnus members by a Charge in accordance with the provision of Article IV of the Constitution, candidates may be initiated in groups not larger than six.

Section 3. Each initiate who has taken the first degree shall be ushered into the next meeting by the guard, who will, on behalf of the initiate, give the required word at

the inner door, stating that he is accompanied by Brother an initiate, who has received his first degree.

Section 4. Any initiated member who has taken his first degree and refuses to proceed, or any full member who has taken his second degree and refuses to sign the Constitution, shall thereupon, by virtue of his own act in so refusing, become an expelled member.

Section 5. All brothers taking oral parts in initiation ceremonies, except the President, must do their work from memory.

Section 6. Initiations by a Charge must be conducted in the Lodge Room of a Charge, or other suitable private space.

Section 7. An exemplification of the Lodge Room proceedings and ceremonies of a Charge, including the initiation service, and an explanation of the unwritten work may be given at any Convention by brothers appointed for that purpose by the President of the Grand Lodge.

ARTICLE VIII

FRATERNITY POLICY, CHARGE MEETINGS, EXPULSION OF MEMBERS, REPORTS, OFFICIAL CORRESPONDENCE AND CHARGE FINANCES

Section 1. The policy of this Fraternity is to have as small a Charge in each institution as is compatible with local conditions and with due regard to necessary economic factors.

Section 2. Formal Charge meetings shall be held only in the Lodge Room of a Charge.

Section 3. The brother presiding at any meeting of a Charge, whether temporarily or regularly, shall be addressed in the usual manner.

Section 4. At each regular meeting of every Charge there shall be a short address, essay or reading upon a subject pertaining to fraternity history or traditions.

Section 5. No vote of a Charge upon any question referred to it by the Grand Lodge or the President of the Grand Lodge shall be considered official unless it is reported to the President of the Grand Lodge by a written report signed by the President and Corresponding Secretary of the Charge is received by the President of the Grand Lodge within the prescribed time; provided that, if it can be shown to the satisfaction of the President of the Grand Lodge that the report of the vote of the Charge was properly mailed in due time and lost in transit, then the President of the Grand Lodge shall accept a duplicate of the report of said vote in place of the lost original, as if it had been received within the prescribed time. The report of the vote must state the number of active

members in the Charge, the number of such members voting in the affirmative and the number voting in the negative. A tie vote of the active members of any Charge shall be considered as a negative vote.

Section 6. The following documents shall be signed by the President and Corresponding Secretary of the Charge.

- (a) Reports required from Charges by the Grand Lodge (Quarterly Charge Reports);
- (b) Certification of Charge votes on matters referred to the Charges by the Grand Lodge;
- (c) New Member Candidate Class Initiation Register and Initiation Certificates;
- (d) Reports of affiliation and related documents;
- (e) Credentials of delegates to Convention;
- (f) Documents concerning expulsion records;
- (g) Attested copies of Charge By-Laws and amendments thereto required to be filed with the Central Fraternity Office.
- (h) Educational Programming Verifications Forms

ARTICLE IX

GRAND LODGE - DUTIES, REPORTS, ASSESSMENTS, CHARTERS AND EMBASSIES

Section 1. The following shall be the form of charter to be issued to a new or re-established Charge:

Charter

Whereas, in the opinion of the Grand Lodge of the Theta Delta Chi Fraternity, it has been deemed expedient to _____ establish a Charge of Theta Delta Chi Fraternity at _____ located in the State of _____ the Grand Lodge hereby authorizes and empowers _____, and such other associates as they, with the Embassy, may elect and initiate to form and constitute the _____ Charge of Theta

Delta Chi, admitted to all the honors, privileges and benefits of the Theta Delta Chi Fraternity which are provided by the Constitution and By-Laws of the said Fraternity, as they now exist or may hereafter be amended. This charter shall remain in full force until annulled or revoked by the Grand Lodge or a Convention of Theta Delta Chi Fraternity.

In Testimony Whereof, we have hereunto affixed our signatures and the Great Seal of the Theta Delta Chi Fraternity this _____ day of _____ A.D. 20 ____.

Embassy

L.S.

President

Undergraduate Member At Large

Undergraduate Member At Large

Graduate Treasurer

Graduate Secretary

Executive Member

Executive Member

(Grand Lodge Officers should use Greek letters of their Charge and class numerals after their signatures)

Section 2. The charter shall be in the Lodge Room during every meeting of a Charge.

Section 3. The President of the Grand Lodge, in his discretion, may furnish to a Charge a duplicate charter to replace a charter which has been lost or destroyed. Whenever such a duplicate charter is issued, the President of the Grand Lodge shall have authority to sign the names of the Embassy and Officers of the Grand Lodge that appeared on the original charter.

Section 4. (Ratified March, 1986. Deleted November 25, 1991)

Section 5. (a) Each prospective member shall pay to the Grand Lodge the sum of \$375.00 (C\$375.00 for Canadian Charges), as and for his initiation fee in the general Fraternity. Said sum shall be paid to the Grand Lodge before the first initiatory degree is conferred.

(b) Each year, the Central Fraternity Office may revise the fee mentioned in paragraph (a) above by a maximum of the Consumer Price Index-Urban (CPI-U) percentage issued by the Bureau of Labor Statistics for the previous calendar year. For such increase of the initiation fee to be effective on July 1st and thereafter, notice of such increase shall be sent to each Charge no later than April 1st. Official record of each and every such increase will be kept by the Central Fraternity Office and will be made available to a member of the Fraternity upon request. (Amended April 02, 2020)

Section 6. A Convention or the Grand Lodge shall have power to require Charges to pay the expense of mailing Convention invitations to their respective alumnus members, and a Convention or the Grand Lodge may require the Charges to take and pay for catalogues, song books, quiz books and other official publications published pursuant to a resolution of a Convention.

Section 7. Any Charge which shall fail to pay on or before May 1st of each year, any and all sums due the Grand Lodge for current indebtedness of the year preceding May 1st of each year, after receiving written notice of at least 30 days from the Executive Director may be assessed by the Grand Lodge and required to pay as a penalty an additional sum of five (5%) percent of such indebtedness per year until paid.

Section 8. (a) Each Charge shall pay to the Grand Lodge a service fee of \$120.00 per member annually. This fee is payable in two equal installments, the first of which shall be due October 15th and the second February 15th. *Such increase shall be effective for the October 15th, 2018 payment.* (Amended October 15, 2017)

(b) The Grand Lodge, in its discretion, may increase the service fee set forth in Section 8 by a maximum of five percent (5%) of such service fee's current amount. Such increase of the service fee may only be implemented once every three years by the Grand Lodge without such implementation being brought to a vote at the annual Fraternity Convention. (Added October 15, 2017) For such increase of the service fee to be effective for the installment due October 15th, notice of such increase shall be sent to each Charge no later than February 15th. Official record of each and every such increase will be kept by the Central Fraternity Office and will be made available to a member of the Fraternity upon request. (Added April 02, 2020)

Section 9. (Added January 13, 1971. Deleted November 25, 1991)

Section 10. Effective November 15, 2000 all active undergraduate Charges of Theta Delta Chi Fraternity are required to have a minimum amount and breadth of general liability insurance coverage. The specifications of the insurance coverage will be specified by the Grand Lodge by July 1st of each school year.

This insurance coverage can be obtained through any licensed agent or broker the Charge sees fit to utilize. The Fraternity's insurance program is open to all Charges and will fully comply with the specifications of the Grand Lodge.

Compliance with this insurance requirement must be confirmed to the Central Fraternity Office (CFO) annually by September 15th of each year. Complete policy copies and certificates of insurance must be provided to the Central Fraternity Office to verify compliance. The CFO shall utilize any and all procedures necessary to confirm that any insurance obtained from a source other than the Fraternity's insurance program ("Alternative Insurance Policy") meets or exceeds the specifications as established by the Grand Lodge, including submitting the Alternative Insurance Policy to the Grand Lodge for review/audit. If any deficiency is found with the Alternative Insurance Policy, the Charge shall be responsible for any additional coverage through the Fraternity's insurance program so that such Charge's combined insurance coverage meets the requirements set forth in this Section 10. Any Charge which fails to comply by September 15th, will be required to participate in the International Fraternity's insurance program at the Charge's expense.

Failure of any Charge to provide satisfactory proof of compliance with these requirements or to pay all necessary premiums when due will result in suspension of that Charge's Charter. The suspension of the Charter will remain in effect until such time as the Charge has provided proof that the required insurance has been obtained and all premium payments are current.

If any Charge elects to satisfy their insurance requirement through an Alternative Insurance Policy, such Charge shall still be responsible for their pro-rata share of the CFO's coverage. Such pro-rata share shall be billed to such Charge separately by the CFO, and be payable upon the receipt of said bill.

Section 10.1. Charge Educational Programming.

(a) The Grand Lodge shall promulgate certain rules and regulations pertaining to minimum educational programming requirements that each Charge must complete on an annual basis. The Grand Lodge shall further provide Verification Forms that each Charge shall be required to complete to certify compliance with this Section 10.1;

(b) The Charge President and Corresponding Secretary shall complete said Verification Forms on an annual basis and submit same to the Grand Lodge as required pursuant to Article VIII hereof;

(c) Any Charge who fails to meet said annual programming requirement and remit said required Verification Forms, may, within the sole discretion of the Grand Lodge, be subject to discipline pursuant to Article XIX hereof;

(d) In their sole discretion, the Grand Lodge may provide certain additional incentives to each Charge for the purposes of encouraging timely compliance with this Section 10.1.

Section 11. Any Charge whose undergraduate delegate or delegates fails to attend the Preamble Institute or Convention without prior written consent from the Executive Director shall immediately be subject to the following:

(a) The Charge shall immediately have its charter suspended as defined by these Bylaws.

(b) The Charge will be responsible for reimbursing the Grand Lodge for all costs associated with the delegates' travel and attendance. The attendance costs of Preamble Institute and Convention will be determined by the Executive Director and distributed in writing to the Charge Presidents and registered attendees at least 30 days prior to either event. Travel costs will be determined based on the actual cost spent by the Grand Lodge for the delegate or delegates.

(c) The charter of the Charge will remain suspended until the Charge has reimbursed the Grand Lodge for all travel and attendance costs.

(d) In the event that undergraduate delegates of a Charge fail to attend the Convention and Preamble Institute on two out of three consecutive occasions, the Executive Director shall take the necessary actions to request a charter revocation hearing with the Grand Lodge. (Section 11 Added October 15, 2013)

ARTICLE X

CONVENTIONS

Section 1. The inner and outer doors at all sessions of Conventions shall be properly guarded, and a brother shall be admitted only in the same manner as he would gain admission into a meeting of a Charge held in its Lodge Room.

Section 2. It shall be the duty of each Charge to have three delegates, consisting of one alumnus and two active members, present at all sessions of Conventions. Whenever possible, each Charge should elect as its senior undergraduate delegate the incumbent President of the Charge.

Section 3. The undergraduate delegates of a Charge must be active members of the Charge at the time when they serve as undergraduate delegates in Convention.

Section 4. No delegate from a Charge which is indebted to the Grand Lodge shall vote in an annual Convention unless permitted by two-thirds vote of such Convention after presentation of the facts and its recommendation, in each case, have been made by the Grand Lodge. However, any Charge which has failed to comply with the insurance coverage as mandated under Article IX, Section 10, may send non-voting delegates, at their own expense.

Section 5. The Annual Convention may refer special matters to special committees, with instruction to report thereon to the Grand Lodge or to a subsequent Convention, and the Grand Lodge may deputize one or more brothers to act for it, in the performance of special duties.

Section 6: Any brother may attend the session of a Convention and participate in the discussion.

Section 7. In the event that the President of the Grand Lodge does not attend or preside over the Annual Convention, he shall designate a former President of the Grand Lodge to act as presiding officer of the Convention. If, in such event, there be no former President of the Grand Lodge in attendance at the Annual Convention, the President of the Grand Lodge shall designate any competent brother as presiding officer. If the President of the Grand Lodge fails to thus appoint a presiding officer, the Convention shall elect a former President of the Grand Lodge, if one be present, and, if not, any competent brother to preside over its deliberations.

Section 8. (a) The Nominating Committee, consisting of five undergraduate members and four alumnus members, shall meet prior to the first business session to consider members for the several offices of the Grand Lodge.

(b) The selection of the undergraduate members of the Nominating Committee shall be on a rotational basis from a list of active Charges arranged in alphabetical order by the English alphabet. The members shall be elected by their respective Charges by a majority vote and the Corresponding Secretary of that Charge shall notify the Grand Lodge of this appointment at least 150 days prior to the first meeting of the Annual Convention. Any Charge failing to report the aforementioned appointment to the Grand Lodge shall forfeit its Nominating Committee membership, and the Grand Lodge shall notify the next eligible charge in the rotation within five days that it may select a member of the Nominating Committee, and that the appointment must be reported at least 90 days prior to the first meeting of the Annual Convention. Any vacancies in the Nominating Committee within 90 days of the first meeting of Annual Convention shall be filled by appointment of a member or members by the most senior member of the Grand Lodge whose term is not up for re-election at the upcoming Annual Convention. No charge may make an appointment to the Nominating Committee while its charter is suspended. (Amended November 3, 2005)

(c) The four alumni members shall be selected as follows:

1. One appointed by the President of the Grand Lodge.
2. One appointed by the President of the Founders Corporation.
3. One appointed by the President of the Educational Foundation.
4. One elected by the previous year's Nominating Committee.

(d) The Nominating Committee shall propose to the Convention the names of those members selected by it for the several offices of the Grand Lodge. Nominations may thereafter be made from the floor. Election shall be by majority vote of the delegates in attendance.

(e) Any candidate for a Grand Lodge office at the Annual Convention must give notification of his intention to stand for election to the Chairman of the Nominating

Committee no later than 6 PM on the day preceding the election, and must appear before the Nominating Committee prior to the Committee's making its report to the Convention. (Approved October 15, 2007)

Section 9. No amendment to the Constitution or By-Laws of Theta Delta Chi shall be presented to a Convention unless written notice thereof containing the text of the proposed amendment shall have been given to the officers of the Grand Lodge on or before May first preceding the Convention, or not less than six weeks before the First day of the Convention, whichever date is later. Provided, however, that the foregoing rule may be suspended by a three- fourths vote of all the delegates present.

Section 10. A Convention, by a three-fourths vote of the delegates present and voting, may designate and approve one or more colleges or universities and express its desire to the Grand Lodge and Charges that a Charge be established there.

Section 11. Each undergraduate delegate who has been present at all attendance roll calls shall be paid by the Grand Lodge a sum equal to the amount of his air or train fare, or proportional to his automobile travel, to the place of the Convention and return. Such reimbursement shall be in complete and full accordance with the CFO's Policy on Travel Reimbursement.

Section 12. The Grand Lodge may also deduct from sums to be paid to undergraduate delegates as aforesaid the amount of any indebtedness due from the Charge of an undergraduate delegate to the Grand Lodge, either as a Convention tax or any other assessment.

Section 13. An inactive Charge may elect one alumnus from that Charge to be a voting graduate delegate and represent the Charge despite dormant status. This delegate must be a full registrant of the Convention. (Added October 15, 2014)

ARTICLE XI

BOOKS, DOCUMENTS AND SEALS

Section 1. The Great Seal of the Fraternity shall have inscribed around the rim "Theta Delta Chi Fraternity. 1847," and in the center an emblazoned shield or badge of Theta Delta Chi, which shall be as nearly as possible like the illustrated seal at the end of the Constitution promulgated on the fifteenth day of March, 1890.

Section 2. The official seal of each Charge shall have inscribed around the rim the name of the college or university where the Charge is maintained, or when necessary, such other inscription as shall be approved by the Grand Lodge, and at the bottom of the rim shall be inscribed in figures the year of the first establishment of the Charge, and in the center shall be inscribed the Greek letter by which the Charge is designated, together with the inscription "of ΘΔΧ."

ARTICLE XII

SYMBOLS

Section 1. The Greek letters designating the Charge and the name of the Fraternity should be used whenever possible.

ARTICLE XIII

MISCELLANY - BADGES, GRAND LODGE INSIGNIA, NEW MEMBER CANDIDATE BUTTONS, OFFICIAL COLORS AND FLOWER

Section 1. The uniform size and style of badge which has been or may hereafter be adopted by the Grand Lodge shall be the official badge and shall be worn by the members of all Charges. The Grand Lodge shall have power to appoint from time to time official fraternity jewelers, and all badges of active members shall be purchased through the Grand Lodge.

Section 2. Badges must not be worn by any person other than a member of Theta Delta Chi Fraternity, excepting the mother, wife, daughter, granddaughter, sister, or fiancée of a brother.

Section 3. The monogram pins presented by Brother Willis S. Paine to the officers of the Grand Lodge shall be considered the insignia of their office. Said insignia shall be worn only by the members of the Grand Lodge.

Section 4. The new member candidate button of Theta Delta Chi shall be of triangular shape, and shall have the colors of the Fraternity upon it in such form as the Grand Lodge may designate. The new member candidate button shall be worn with the white side at the top.

Section 5. The official colors of the Fraternity shall be black, white and blue.

Section 6. The official fraternity flower shall be the red carnation.

ARTICLE XIV

CONSTITUTION, BY-LAWS, AMENDMENTS AND RESIGNATION OF MEMBERS

Section 1. Each Charge shall keep on file with the Central Fraternity Office a true and attested copy of its By-Laws, and, whenever an amendment to the By-Laws of a Charge is adopted, the President of such Charge shall forward a true and attested copy thereof to the Central Fraternity Office.

Section 2. An active member of a Charge of this Fraternity shall not be allowed to resign from such Charge, nor shall he in any way be relieved of his duties and

responsibilities as an active member of such Charge, so long as he is matriculated for or engaged in undergraduate studies or courses at the institution where the active Charge is maintained, except that after having been an active member for three college years after the college year of his initiation or at any time after the graduation of the class to which his delegation belonged, or in case the active member has married after his initiation and during his college career, he may, at his option, cease to be an active member and shall be deemed to be an alumnus member.

No active member for any cause or reason whatever shall have the right to assume alumnus status, and no Charge shall have the authority to grant alumnus status to an active member, unless it is a case coming under one of the three above stated exceptions. (Ratified November 20, 1966)

Section 3. Anyone who has received the two initiatory degrees prescribed by the Constitution and has affixed his name to that instrument, is fully and properly a member of the Fraternity, and his membership cannot be abridged or determined by any subsequent act of his.

ARTICLE XV

CHARTERED GRADUATE ORGANIZATIONS ALUMNI ASSOCIATIONS

Section 1. Any general alumni organization of Theta Delta Chi Fraternity consisting of twenty-five or more members may be officially chartered by the Grand Lodge of Theta Delta Chi in its discretion, provided an Annual Convention has previously voted in favor thereof.

Before such charter is issued, such organization shall pay Twenty-Five Dollars (\$25.00) to the Grand Lodge as a charter fee. Every organization so chartered shall pay to the Grand Lodge annual dues of Twenty-Five Dollars (\$25.00) on or before the fifteenth day of January in each year.

All such organizations whose dues are paid may send a representative to every Convention of Theta Delta Chi.

Section 2. When the condition of any general graduate organization so chartered becomes such that, in the unanimous opinion of the Grand Lodge, the best interests of the Fraternity would be subserved by withdrawing its charter, the President of the Grand Lodge shall recall the charter, and, upon recall, such organization shall lose all its rights thereunder.

Section 3. Application for a charter by any general alumni organization shall be made in the following form and presented to the Grand Lodge, which shall present the same to the next Convention of Theta Delta Chi Fraternity:

“APPLICATION FOR CHARTER

By _____(*Month, Day, Year*)_____ The undersigned petitioners respectfully represent to the Grand Lodge of Theta Delta Chi Fraternity that at the present time a graduate organization composed of members of Theta Delta Chi Fraternity known and called by the name of _____(*Name*)_____existing in the City of _____(*City*)_____ County of _____(*County*)_____ and State of _____(*State*)_____ is desirous of having a graduate organization charter from the Grand Lodge of Theta Delta Chi Fraternity.

The said petitioners further represent that they are properly authorized by said organization to petition for said charter on its behalf and to bind it as hereinafter set forth and agreed.

That the principal purposes and objectives of said organization are:

That the present membership of said organization is

That members in said organization will be elected from the following territory:

_____ (*Region(s) or Area(s)*) _____

That hereto attached is a complete list of the membership of said organization.

That the annual dues, assessments and taxes for membership in said organization are as follows:

That the present officers of said organization and their addresses are:

Name:	Charge and class:	Office:	Address
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

That the number and nature of meetings held each year are:

- a. For business,
- b. For social purposes,
- c. For other purposes.

That the present financial condition of said organization is in brief as follows:

Average Annual Revenue,
 Average Annual Expenses,
 Total Assets,
 Total Liabilities.

The said petitioners further represent and agree that said organization will annually report to the Graduate Secretary of the Grand Lodge the names and addresses of officers and members, its financial condition, any changes in objects and purposes of said organization, any changes in its Constitution and By-Laws, and any other information concerning the affairs of said organization as and when requested by the Grand Lodge of Theta Delta Chi Fraternity.

The said petitioners further represent and agree that said organization will pay such charter fee and dues as may be required by the By-Laws of Theta Delta Chi Fraternity.

Witness our hands at the City of _____(City)_____ County of _____(County)_____ State of _____(State)_____ this _____(Date)_____ day of _____(Month)_____ A.D., 20 _____.

(First & Last Name of Each Alumni Organization Member)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____”

Section 4. Charters issued by the Grand Lodge of Theta Delta Chi Fraternity to any general alumni organization shall be in the following form:

“CHARTER

Whereas in the opinion of the Grand Lodge of Theta Delta Chi Fraternity, it has been deemed expedient to officially charter the _____ located in the City of _____ County of _____ State of _____ as a graduate organization of Theta Delta Chi Fraternity, the Grand Lodge hereby authorizes and empowers _____ and other such associates as they may hereafter elect to form and constitute said _____ and hereby confers upon said organization such honors, privileges and benefits as are provided for in the Constitution and By-Laws of Theta Delta Chi Fraternity as they now exist and subject to any amendments that may hereafter be made.

This charter shall remain in force until surrendered or recalled pursuant to a unanimous vote of the Grand Lodge.

In Testimony Whereof, we have hereunto affixed our signatures and the Great Seal of the Fraternity, this _____ day of A.D. 20 _____.

President

Undergraduate Member At Large

Undergraduate Member At Large

Graduate Secretary

Graduate Treasurer

Executive Member

Executive Member”

Section 5. The Grand Lodge and the Executive Director shall encourage the formation and continuance of alumni associations consisting of resident alumni of the Theta Delta Chi Fraternity, provided that not more than one such organization shall be formed within a radius of twenty-five miles from an existing association. Such associations may be requested by the Grand Lodge to pay annual dues of \$25.00 for the support of the Fraternity. A certificate as to such association shall be furnished by the Grand Lodge.

Section 6. The purpose of such associations shall be to maintain the interest of alumnus members within the general area where the organization is situated, to lend support where required to the Charge or Charges within such area, to assist in the establishment of new Charges or the re-instatement of inactive Charges, to assist in the holding of conventions, collection of Voluntary Graduate Dues, to aid the Theta Delta Chi Founders' Corporation and the Theta Delta Chi Educational Foundation, and generally to promote the interest and ideals of Theta Delta Chi Fraternity.

Section 7. The alumni association, house association, or house corporation of each active Charge shall pay an annual fee to the Grand Lodge, as determined from time to time, for the support of the Fraternity. A certificate as to such payment shall be furnished to such alumni association, house association, or house corporation by the Grand Lodge. (Added November 15, 1968)

ARTICLE XVI

THETA DELTA CHI FOUNDERS' CORPORATION

Section 1. Theta Delta Chi Founders' Corporation has been organized by duly authorized and selected members of this Fraternity, pursuant to a By-Law of this Fraternity setting forth certain corporate requirements, for the purpose of permanently advancing the interests of Theta Delta Chi Fraternity. It shall serve in an advisory capacity, and shall from its membership elect a Board of Governors. (Amended October 15, 2010)

Its By-Laws shall not conflict, modify or in any way supersede the Constitution and By-Laws of The Theta Delta Chi Fraternity. (Amended September, 1981 and re-amended September, 1987)

ARTICLE XVII

EXPULSION OF MEMBERS

Offenses and Expulsion of Members

Section 1. Any active member of a Charge may be expelled by the Charge of which he is an active member, if, after hearing upon complaint, he has been found guilty, by vote of not less than three-fourths of the active members of such Charge, of one or more of the following acts or offenses: (See Constitution, Article VIII, Section 7.)

- (a) Violating one or more of the provisions of the Constitution of Theta Delta Chi Fraternity; (See Constitution, Article IV, Section 5, and Article XIV, Section 5.)
- (b) Improperly revealing any of the secret words, tokens, signs, grips, passwords, mode or procedure for gaining admittance into any meeting of Theta Delta Chi Fraternity, any degree or ceremony, or any secret business transacted in a

- Charge lodge room or Convention of Theta Delta Chi Fraternity, all of which are secrets to be kept inviolate;
- (c) Obtaining admission or re-instatement into membership in a Charge or in Theta Delta Chi Fraternity by false statement, concealment, deception or evasion of facts regarding his personal or family history;
 - (d) Wrongfully appropriating to his own use or to the use of another, other than the rightful owner, any of the funds, property or effects belonging to any Charge of the Fraternity, or to the general Fraternity, or to the Grand Lodge, or to any corporation, association, body of trustees or committee organized or existing for the advancement and welfare of Theta Delta Chi Fraternity;
 - (e) Making a complaint under the provisions of any section or sections of Article XVII or Article XIX of these By-Laws, against any other member of any Charge of Theta Delta Chi Fraternity, which complaint has been proved to be false and maliciously made;
 - (f) Having become an habitual user of narcotics, or having been guilty of any immoral practice or having been convicted of a felony;
 - (g) Having been guilty of conduct violative of his duties or obligations, or unbecoming to his professions as a member of Theta Delta Chi Fraternity.

Complaint for Expulsion of Active Member

Section 2. The Executive Committee or one-quarter of the active members of an active Charge of Theta Delta Chi Fraternity may make, in writing, a complaint against another active member of said Charge, who shall be designated in said complaint as the respondent, demanding in said complaint the expulsion of said respondent from membership in said Charge and Theta Delta Chi Fraternity upon one or more of the grounds set forth in Article XVII, Section 1, of these By-Laws. The grounds of complaint against said respondent shall be specifically set forth, and no evidence shall be admissible at any hearing upon said complaint, unless it properly relates to such grounds. Said complaint shall be addressed to the active Charge of which said respondent is a member, and two copies thereof shall be filed with an officer of the Charge. The officer with whom such complaint is filed shall present the same to the Charge at its next regular meeting.

Date for Hearing and Notice

Section 3. Any active Charge, upon receiving a properly prepared complaint demanding the expulsion of one of its active members, shall forthwith, at the meeting at which said complaint is presented, fix a time and place for hearing upon the same not less than thirty days nor more than sixty days after the date of such meeting. The President of such Charge, unless he is the respondent named in said complaint, or unless for some reason he is unable to act, and, in such event, the Corresponding Secretary or such other officer as may be elected for the purpose by said Charge, shall serve, or cause to be served, upon the respondent, at least twenty days prior to the date fixed for hearing, a copy of said complaint, together with a notice of the time and place fixed for hearing upon the same; and said President, Corresponding Secretary or other elected officer shall give, or cause to be given, to every active member of said Charge notice of the time and

place of hearing upon said complaint at least fourteen days prior to the date fixed for hearing upon the same. Said respondent and any or all active members of said Charge may, in writing, waive such notice.

Notice by Active Charge to Grand Lodge

Section 4. Whenever a complaint against an active member of any Charge, demanding his expulsion from membership, has been presented to such Charge, the President of such Charge, unless he is the respondent named in said complaint, or unless, for some reason he is unable to act, and, in such event, the Corresponding Secretary or such other officer as may be elected for the purpose by such Charge, shall transmit forthwith to the President of the Grand Lodge a copy of said complaint, together with a copy of the notice showing the time and place fixed for hearing upon the same.

Hearing by Active Charge and Finding by Ballot

Section 5. An active Charge, to which a properly prepared complaint demanding the expulsion of one of its active members has been presented, provided that, in the judgment of said Charge, due service has been made upon the respondent and due notice to all persons entitled has been given, shall hear such complaint upon its merits, and its finding of "Guilty" or "Not Guilty" concerning the respondent shall be ascertained by ballot after all of the evidence for and against said complaint has been heard by said Charge.

If a respondent is found "Guilty" as provided herein, he may be expelled in accordance with the provisions of Article XVII Section 1, of these By-Laws. (See Constitution, Article VIII, Section 7.) A complete record of every such hearing shall be made and kept in the records of said Charge, and a full copy thereof, duly attested by the President and Corresponding Secretary of said Charge, shall be sent forthwith after such hearing to the President of the Grand Lodge.

If the President of the Grand Lodge determines that the procedure and record are in accordance with the provisions of the By-Laws, he shall forthwith transmit the record to the Executive Director with instructions to strike the respondent's name from the rolls; otherwise he shall take such steps as shall be necessary in his opinion to protect the rights of all parties in interest.

Offenses and Expulsion of Alumnus Member

Section 6. Any alumnus member of Theta Delta Chi Fraternity may be expelled, who, after hearing upon complaint, by a three-fourths vote of the delegates present and voting at any Convention, has been found guilty of any of the acts or offenses enumerated in Article XVII, Section 1, of these By-Laws. (See Constitution, Article X, Section 5.)

Complaint for Expulsion of Alumnus Member

Section 7. Any five alumnus members may make, in writing, a complaint against another alumnus member of Theta Delta Chi Fraternity, who shall be designated in said complaint as the respondent, demanding in said complaint the expulsion of said respondent from membership in Theta Delta Chi Fraternity upon one or more of the grounds set forth in Article XVII, Section 1, of these By-Laws. The grounds of complaint against said respondent shall be specifically set forth, and no evidence shall be admissible at any hearing upon said complaint, unless it properly relates to such grounds. Said complaint shall be addressed to the Grand Lodge or to a Convention of Theta Delta Chi Fraternity, and two copies thereof shall be filed with a member of the Grand Lodge. Said complaint shall be heard by the Convention which convenes next after forty days from the filing thereof. The member of a Grand Lodge, with whom a complaint is so filed, shall forthwith notify the other members of the Grand Lodge of the filing of such complaint and present the same to the next Convention of Theta Delta Chi Fraternity. If said next Convention convenes within forty days from the date of the filing of said complaint, then the said Convention shall provide, in such manner as it deems best, for the custody of said complaint and any papers relating thereto until the proper time for hearing upon said complaint.

Date for Hearing and Notice

Section 8. The Grand Lodge, after the filing of a properly prepared complaint made under Article XVII, Section 7, of these By-Laws, demanding the expulsion of an alumnus member, shall fix a time and place for hearing upon said complaint at the Convention of Theta Delta Chi Fraternity which convenes next after forty days from the filing of said complaint, and the President of the Grand Lodge shall serve, or cause to be served, upon the respondent, not less than thirty days before the date fixed for hearing, a copy of said complaint, together with a notice of the time and place fixed for hearing upon the same.

Hearing by Convention and Finding by Ballot

Section 9. Any Convention, to which a proper complaint demanding the expulsion of an alumnus member has been presented, provided that, in the judgment of said Convention, due service has been made upon the respondent and due notice to all persons entitled has been given, shall hear such complaint upon its merits, and its finding of "Guilty" or "Not Guilty" shall be ascertained by ballot after all of the evidence for and against said complaint has been heard by said Convention. If a respondent is found "Guilty" as provided herein, he may be expelled in accordance with Article XVII Section 6, of these By-Laws. (See Constitution, Article X, Section 5.)

Membership Review

Section 10. (a) The Grand Lodge may elect to review the membership of a specific Charge, as defined by the Constitution, Article VII, Section 7. (b), if the Grand Lodge has evidence that a majority of the Charge membership has committed offenses that are worthy of the members' expulsions from Theta Delta Chi, or if the Grand Lodge

would otherwise be required to hold a hearing to consider the revocation or suspension of the charter.

(b) Charges also have the ability to elect for a membership review to be called upon themselves in the circumstance that they wish to remove a problematic part of the membership. Charges can use this membership review to evaluate and remove multiple brothers whose actions threaten the existence of the Charge. A petition from the Charge with the names and signatures from at least one-fourth of the undergraduate membership is required to call this membership review into action.

(c) Upon the request of a membership review from a Charge or the Grand Lodge's decision to conduct a membership review, the President of the Grand Lodge shall provide written notice of this action to the Charge within ten (10) business days of the formation of the review committee set forth in Section 10. (d). This notice shall include a rationale for this action and identify the members of the review committee to the Charge.

(d) The review committee shall be composed of at least three members and must represent at least one undergraduate member, one alumni member, and one CFO staff member. These members will be appointed by the Executive Director, who will also act as chair of these deliberations. The committee can only change the membership status of members who participate in interviews with the committee. The committee has the right to discipline any member refusing to interview; disciplinary measures may include expulsion from the fraternity.

(e) The members of the review committee shall have the full authority to direct the affairs of the Charge during the review and access or seize any Charge records or regalia that may aid their review, or otherwise be neglected by the Charge.

(f) The committee members must complete their review of the Charge within fifteen (15) business days of the Charge's receipt of the written notice set forth in Section 10. (c) hereof. Upon completion of the review, the committee shall provide the Charge President and the President of the Grand Lodge with a report detailing the membership status of every member of the Charge. The changes in membership shall be effective upon the completion of the review and shall stand unless the report is not ratified by the Grand Lodge, or if any expelled member is reinstated in accordance with By-Laws Article XVIII. (Section 10 Added October 15, 2014)

ARTICLE XVIII

RE-INSTATEMENT OF EXPELLED MEMBERS

Petition of Alumnus Expelled by Charge While Undergraduate to Convention for Re-instatement

Section 1. An expelled member of Theta Delta Chi Fraternity, who was expelled by his Charge during his active membership and whose delegation has been graduated, may petition to any Convention for re-instatement to membership in Theta Delta Chi

Fraternity. Before such petition for re-instatement is heard on its merits by a Convention, it must be signed or approved in writing by all living alumnus members of the Fraternity who were active members of the petitioner's Charge when he was expelled; excepting that, if it is satisfactorily proved to the Convention which is to hear said petition that the signature or written approval of any one or more of such alumnus members cannot be obtained because his address is unknown or because of any other reason or reasons which may seem sufficient to said Convention, then the signature or approval of such alumnus member or members to said petition shall not be required; and excepting also that said Convention shall hear said petition on its merits and may re-instate said petitioner to membership in Theta Delta Chi Fraternity if not more than one of such alumnus members shall object, as provided for in Article XVIII, Section 2, of these By-Laws, to the re-instatement of said petitioner or shall refuse to sign or approve said petition; provided however, that before said petition shall be heard on its merits by a Convention, the re-instatement of said petitioner must be recommended and approved by a three-fourths vote of the then active members of the Charge of which said petitioner was formerly a member, if such Charge is then an active Charge in this Fraternity.

Objections by Former Members of Petitioner's Charge

Section 2. Any alumnus member of the Charge of a petitioner for re-instatement to membership, who was an active member at the time of such petitioner's expulsion, may object to such petitioner's reinstatement by a written objection addressed to the Grand Lodge and delivered to any member thereof at any time before a Convention hears such petition, or any such member may make objection orally to the Convention at the time of hearing on such petition. It shall be the duty of a member of the Grand Lodge to present to the next Convention all such objections to re-instatement of the petitioner as may have been filed with him. If said next Convention convenes within forty days from the date of the filing of the petition, then said Convention shall provide, in such manner as it deems best, for the custody of such written objections until the proper time for hearing upon the petition to which such written objections pertain.

Petition for Re-instatement of Member Expelled by Convention

Section 3. An expelled member of Theta Delta Chi Fraternity, who was expelled by a Convention, may petition to any subsequent Convention for re-instatement to membership in Theta Delta Chi Fraternity. Before such petition for re-instatement is heard on its merits by a Convention, it must be approved in writing by every member of the Grand Lodge holding office at the time such petition is filed.

Date for Hearing and Notice

Section 4. Petitions under Article XVIII, Sections 1 and 3, of these By-Laws, shall be addressed to the Convention of Theta Delta Chi Fraternity and two copies thereof shall be filed with a member of the Grand Lodge. The Grand Lodge shall fix a time and place for hearing such petitions at the Convention which convenes next after forty days from the time when such petition is filed. Notice of the time and place fixed

for hearing of a petition made under Article XVIII, Section 1, of these By-Laws, shall be given by the Grand Lodge at least twenty days before the convening of such Convention, to every alumnus member of the Charge of the petitioner who was an active member at the time of the petitioner's expulsion, and to the Charge (if then active) of the petitioner. By mutual consent of the petitioner and the entire Grand Lodge, a petition for re-instatement filed less than forty days prior to the convening of a Convention may be presented to and heard by such Convention, provided that twenty days' notice of such hearing shall have been given to all persons entitled to notice.

Re-instatement by Convention

Section 5. Any Convention to which a properly prepared petition for reinstatement of an expelled member is presented, provided that, in the judgment of such Convention, due notice to all persons entitled has been given, shall hear such petition upon its merits and may re-instate the petitioner to membership in Theta Delta Chi Fraternity by an affirmative vote of not less than three-fourths of the delegates qualified to vote at said Convention.

Reference by Convention to Trial Committee

Section 6. (a) A Convention, by three-fourths vote of its voting delegates, may refer any petition for re-instatement to membership to a trial committee composed of five members of the Fraternity, none of whom shall be members of the Charge to which the petitioner formerly belonged. Such trial committee shall be elected by said Convention and shall hear the evidence offered for and against said petition and shall report in writing its findings thereon to the Convention which referred the matter to it, or to the next Convention which shall convene after the hearings and findings of said trial committee have been completed. At least one member of any trial committee elected under the provisions of this section shall be an attorney at law.

(b) If, by unanimous vote, said trial committee, upon the evidence heard, shall find for the petitioner and shall recommend his re-instatement to membership, the Convention to which said trial committee so reports may adopt the findings of said trial committee and re-instate the petitioner to membership in this Fraternity by an affirmative vote of not less than three-fourths of the delegates qualified to vote at said Convention.

(c) If said trial committee, upon the evidence heard, shall not find by unanimous vote for the petitioner and shall not recommend his re-instatement to membership, then the Convention to which such trial committee so reports shall require all of the evidence presented to said trial committee to be submitted to it and shall hear any further evidence that may be presented for or against said petition and shall hear the petitioner's evidence orally if he so requests. After such hearing upon the merits, said Convention may re-instate the petitioner to membership in this Fraternity by an affirmative vote of not less than three-fourths of the delegates qualified to vote at said Convention.

Petition of Undergraduate to Charge for Re-Instatement

Section 7. An expelled member of Theta Delta Chi Fraternity, who was expelled by his Charge during his active membership and who is still an undergraduate in the college or university where said Charge is located, may petition to said Charge for reinstatement to membership in said Charge and Theta Delta Chi Fraternity. Such petition for re-instatement must be signed or approved in writing by all living alumnus members of the Fraternity, excepting as hereinafter set forth, who were active members of the petitioner's Charge when he was expelled, excepting that, if it is satisfactorily proved to said Charge which hears said petition that the signature or written approval of any one or more of such alumnus members cannot be obtained because his address is unknown or because of any other reason or reasons which may seem sufficient to said Charge, then the signature or approval of such alumnus member or members to said petition shall not be required; and excepting further that said Charge shall hear said petition on its merits and may re-instate said petitioner to membership in said Charge and Theta Delta Chi Fraternity in accordance with the provisions of Article XVIII, Section 9, of these By-Laws, if not more than one of said members of said petitioner's Charge shall object to the re-instatement of said petitioner or shall refuse to sign or approve said petition; provided, however, that before such petition shall be heard on its merits by a Charge, the re-instatement of said petitioner must be approved in writing by the President of the Grand Lodge.

Date for Hearing and Notice

Section 8. A petition made under Article XVIII, Section 7, of these By-Laws shall be addressed to the Charge to which the petitioner formerly belonged, and shall be filed with an officer thereof, who shall present such petition to said Charge at its next regular meeting. Said Charge, upon receiving a properly prepared petition, shall fix a time and place for hearing upon the same and shall give at least twenty days' notice thereof to each active member of its own Charge, and to each alumnus member of its Charge who was an active member at the time of the petitioner's expulsion. Any or all of the active or alumnus members of such Charge may waive such notice in writing.

Re-instatement by Charge

Section 9. Any active Charge to which a properly prepared petition for re-instatement of an expelled member is presented, provided that, in the judgment of said Charge, due notice to all persons- entitled has been given, shall hear such petition upon its merits and may re- instate the petitioner to membership in the Charge and Theta Delta Chi Fraternity by the unanimous vote of said Charge. A complete record of every such hearing shall be made and kept in the records of said Charge and a copy thereof, duly attested by the President and Corresponding Secretary of said Charge, shall be sent forthwith after such hearing to the President of the Grand Lodge. If the President of the Grand Lodge determines that the procedure and record are in accordance with the provisions of the By-Laws, he shall forthwith transmit the record to the Executive Director with instructions to reinstate the petitioner's name on the rolls; otherwise he shall refer such petition for re-instatement to the next Convention for final determination.

Notice to Petitioner

Section 10. A petitioner for re-instatement to membership under any of the sections of this article shall be entitled to twenty days' notice of the time and place fixed for any and all hearings upon his petition, but he shall not be entitled to any notice of adjourned hearings, excepting such notice as shall be announced or given at such hearings at the time of adjournment. Notice required to be given under this section may be waived in writing by the petitioner.

Oral Evidence on Behalf of Petitioner

Section 11. The oral evidence offered on behalf of any petitioner for reinstatement to membership shall be heard by the Charge or Convention which hears his petition, at such time and place as said Charge or Convention respectively may appoint, but such oral evidence shall not be heard in the Lodge Room of a Charge.

ARTICLE XIX

REVOCATION OF CHARTERS

Revocation of Charter

Section 1. Pursuant to Article IX, Section 3, of the Constitution of this Fraternity, the Grand Lodge, after investigation and hearing upon a complaint preferred against any active Charge, in accordance with the provisions of the Constitution and By-Laws of this Fraternity, may revoke or suspend the charter of such active Charge, should, in its estimation, sufficient cause for such revocation or suspension exist. The Grand Lodge which revokes or suspends the charter of an active Charge shall report to the next Convention in accordance with the provisions of the Constitution.

Complaint to Grand Lodge Requesting Revocation of Charter of an Active Charter

Section 2. A written complaint against an active Charge of Theta Delta Chi Fraternity requesting the revocation or suspension of the charter of such active Charge may be made by the Executive Director, any ten members of Theta Delta Chi, or the President, Treasurer, or Corresponding Secretary of said Charge. The grounds of the complaint shall be specifically set forth therein, and no such evidence shall be admissible at any hearing upon said complaint, unless it properly relates to such grounds. Said complaint shall be addressed to the Grand Lodge of Theta Delta Chi Fraternity at the Central Fraternity Office, with an original and two copies. The President of the Grand Lodge shall be notified immediately of said complaint so he may call a meeting of the Grand Lodge. (Amended November 7, 2003)

Date for Hearing and Notice

Section 3. (a).The Grand Lodge, upon receiving a properly prepared complaint made under Article XIX, Section 2, of these By-Laws, requesting the revocation or suspension of the charter of an active Charge of Theta Delta Chi Fraternity, shall fix a time and place for hearing before the Grand Lodge upon said complaint, and if a hearing is held the President of the Grand Lodge shall serve or cause to be served upon such active Charge, not less than thirty days before the date fixed for hearing, a copy of said complaint, together with a notice of the time and place fixed for hearing upon the same.

(b.) Prior to a hearing for revocation or suspension as outlined in part (a) of this section, the Grand Lodge may elect to fix a time and place for a Charge Support Hearing before the Grand Lodge in an attempt to assist the Charge in resolving any issue(s) worthy of a complaint that have been brought to the attention of the Grand Lodge. Notice of the time and place fixed for the Charge Support Hearing shall be served upon the Charge no less than two business days prior to the hearing but such notice period may be waived by the Charge. If the basis for the Charge Support Hearing is not rectified in the manner or by the date specified by the Grand Lodge following the hearing, or representatives of the Charge fail to appear for the Charge Support Hearing, the Grand Lodge may move forward with serving notice of a hearing for revocation or suspension in accordance with part (a) of this section, if it has not done so already. (Added April 02, 2020)

Waiver of Complaint/Time for Hearing

Section 4. (a). Failure of a Charge to comply with Article X, Section 3 of the Constitution (Convention Delegates), or the following By-Laws: Article I, Section 2 (Charge letter to the PGL), Article V, Section 1 (Initiation Fees), Article VIII, Section 6 (a) (Charge Reports), and (c) (New Member Candidate Class Initiation Register), Article IX, Section 8 (Service Fees), Article IX, Section 10 (Liability Insurance), *Section 10.1 (Charge Educational Programming)* and Article IX, Section 11 (Convention and Preamble Institute Absences) shall waive the requirement that a written complaint be filed with the Grand Lodge. Upon giving a written notice to the Charge of failure to comply with the By-Laws and 30 days to correct it, the Grand Lodge may suspend the Charter without hearing if the Charge has not complied by the date specified. (Amended October 15, 2013)

(b). The Charge itself by majority vote, or any two officers of the Charge may, in writing, waive the 30 day notice requirement for a hearing for suspension or revocation and agree to an expedited hearing from the Grand Lodge.

(c). Upon receipt of credible information that criminal charges have been filed by a local, State, Federal or other law-enforcement entity, against a member(s) or new member candidate(s) of a Charge on account of fraternity or fraternity-sponsored activities, the Grand Lodge must notify the Charge in writing within three days, that it is in receipt of said information and, after notification, the Grand Lodge may immediately suspend the charter of said Charge while the Grand Lodge conducts an investigation into the matter of the filing of the criminal charges. (Amended November 4, 2004)

Notification of Revocation of Charter by Grand Lodge

Section 5. Whenever the charter of an active Charge has been revoked or suspended by a Grand Lodge, the Executive Director shall forthwith notify said Charge by delivering the decision of the Grand Lodge in writing to the Charge in a Charge meeting, or by sending the decision of the Grand Lodge by overnight carrier or registered mail to the President or Corresponding Secretary of such Charge, in which case such notice to the Charge shall be deemed to have been given and the revocation or suspension of its charter shall take effect at such time as said decision of the Grand Lodge would be delivered in the ordinary course of mail. The President of the Grand Lodge also shall forthwith notify every active Charge of such revocation or suspension, and shall send to every active Charge a copy of the charges preferred against such Charge, and a summary of the evidence offered at the hearing and the decision of the Grand Lodge, with its reasons therefor. If a Charge is recognized by its host institution, the Executive Director shall also notify the host institution and its Interfraternity Council of the suspension or revocation. (Amended November 7, 2003; Re-Amended October 15, 2010)

Terms of Suspension

Section 6. Suspension of a Charge's charter may be for a specific period of time or for an indefinite period of time with review by the Grand Lodge at specific intervals of time. Suspension of a charter means that the Charge has lost its voting rights as a Charge of Theta Delta Chi Fraternity, must cease any functions under the name Theta Delta Chi, resulting in the loss of all social, rush, new member education, and initiation privileges, and must send non-voting delegates to the Convention, but at its own expense, and still must comply with all other provisions of the Constitution and By-Laws. (Amended November 7, 2003)

ARTICLE XX

DISORGANIZATION OF CHARGE

Suspension of Functions of Charge by President of Grand Lodge

Hearing and Notice

Section 1. Whenever three-fourths of the existing Charges of this Fraternity, pursuant to their right under Article IX, Section 6, of the Constitution, shall vote for the disorganization of any active Charge of this Fraternity, the President of the Grand Lodge shall forthwith notify such active Charge that three-fourths of the existing Charges have voted for its disorganization, and shall fix a time and place for hearing, and shall command such active Charge to show cause why the President of the Grand Lodge should not suspend the functions of the Charge and forthwith take possession of its charter and all records. The President of the Grand Lodge shall serve, or cause to be served, upon such Charge, not less than thirty days prior to the date fixed for hearing, notice of the time and place of such hearing. After hearing, the President of the Grand

Lodge may take such action as is authorized by Article IX, Section 6, of the Constitution of this Fraternity.

**Notification of Suspension of Functions of Charge by President
of Grand Lodge**

Section 2. Whenever, pursuant to Article IX, Section 6, of the Constitution, the functions of a Charge have been suspended by the President of the Grand Lodge, he shall forthwith notify said Charge by delivering his decision in writing to the Charge in a Charge meeting, or by sending his decision in writing, to the President or Corresponding Secretary of such Charge, addressed to him at the last address furnished by such Charge or its officers to the Grand Lodge, in which case such notice shall be deemed to have been given and the functions of the Charge shall be suspended at such time as the decision so sent would be delivered in the ordinary course of mail. The President of the Grand Lodge also shall notify every active Charge of suspension, and also shall send to every active Charge a summary of the proceedings and evidence and his reasons for suspending the functions of the Charge.

ARTICLE XXI

GENERAL PROVISIONS CONCERNING PROCEDURE, APPEALS, EVIDENCE

Appeals to Convention

Section 1. Any respondent who, or Charge which, considers that the finding or decision of an active Charge or of a Grand Lodge or of a Convention of Theta Delta Chi Fraternity made under any of the provisions of Article XVII, XIX, or XX, of these ByLaws, is unjust or not in accordance with the Constitution and By-Laws of this Fraternity or that an injustice has been done by the enforcement of such finding or decision, may appeal from such finding or decision to the next Convention. Said appeal must be taken within sixty days after the respondent or Charge has received notice of such finding or decision, provided that if less than sixty days remain between the time of said finding or decision and the convening of the next Convention, then said appeal may be taken by the respondent or Charge at any time before the convening of said Convention. Said appeal must be taken in writing, and notice thereof, in case of appeal from a finding or decision of a Grand Lodge or a Convention, shall be sent by the appellant, to the President or Graduate Secretary or Graduate Treasurer of the Grand Lodge; and, in case of appeal from a finding or decision of an active Charge, notice thereof shall be sent by the appellant, by registered or certified mail, to the President or Treasurer or Corresponding Secretary of such active Charge and also the President or Graduate Secretary or Graduate Treasurer of the Grand Lodge. The taking of an appeal shall not affect or suspend the finding or decision appealed from, and such finding or decision shall be in effect until final action thereon by the Convention by which such appeal is heard and determined.

Date for Hearing and Notice of Appeal

Section 2. The Grand Lodge, upon receiving a written notice of appeal from the finding or decision of an active Charge, or of the Grand Lodge or a Convention, shall fix a time and place for hearing of said appeal by the next Convention; and the President of the Grand Lodge shall serve, or cause to be served upon both the appellant and appellee at least twenty days' prior to the date fixed for hearing, notice of the time and place fixed for hearing of said appeal. In case the appellee upon whom notice is to be served under this section is a Convention of Theta Delta Chi Fraternity, such notice shall be served upon a member of the Grand Lodge. The President of the Grand Lodge also shall send to every active Charge notice of the pendency of said appeal and of the time and place fixed for hearing. In case there is not sufficient time between the taking, of an appeal and the convening of the next Convention for notice to be given as herein required, then the President of the Grand Lodge shall give notice at once and the same shall be deemed a compliance with the provisions of this section.

Finding of Decision of Appeal by Convention

Section 3. Any Convention to which an appeal has been taken shall hear such appeal upon its merits and may make such finding or decision upon the same as, in its judgment, law and equity require.

Representation at Hearings

Section 4. Any respondent or any Charge, against whom a complaint has been made or charges preferred under Article XVII, XIX, or XX, of these By-Laws, or any petitioner for re-instatement to membership shall have the right to be represented at all hearings by any one or more members of Theta Delta Chi Fraternity whose services have been secured for such purpose, and the complainants may also be represented by any one or more members of Theta Delta Chi Fraternity; and any Charge, before which a complaint is to be heard, may, before or during any such hearing, select one or more members of Theta Delta Chi Fraternity, to assist and counsel the President or presiding officer of such Charge during such hearing.

Pleading by Respondent or Charge

Section 5. A respondent named in any complaint, or a Charge against which any complaint is made or charges preferred, may plead to such complaint or charges within fifteen days after the same are served, as follows:

- (a) As to jurisdiction;
- (b) As to sufficiency of the charges and specifications;
- (c) As to whether respondent or Charge named is guilty or not guilty;
- (d) As to any other matter of defense.

If the hearing is by a Charge, pleadings shall be filed with an officer of such Charge, and, if the hearing is by the Grand Lodge or a Convention, pleadings shall be filed with a member of the Grand Lodge.

Amendments to Complaints and Pleadings

Section 6. Complaints and pleadings may be amended at anytime before hearing by filing such copies of amended complaints and pleadings as are required in the case of original complaints and pleadings, and by giving the same notice thereof; and, if the date fixed for hearing does not give sufficient time, then the hearing shall be adjourned to allow time for such notice and service of papers, provided that the party upon whom the papers are to be served and to whom notice is to be given may waive such service and notice to avoid adjournment and delay.

No Abatement of Pleadings for Want of Form

Section 7. No defect or want of form in any complaint, pleading, notice or other document, used, served or filed preparatory to any hearing before a Charge, the Grand Lodge or a Convention, shall be sufficient ground for abatement or dismissal of any complaint or discontinuance of any hearing, but such Charge, Grand Lodge or Convention shall proceed and make its findings or decision as the right of the cause shall appear unto it.

Pleadings and Procedure Like United States or Canadian Courts

Section 8. All pleadings and procedure at any hearing before any Charge, Grand Lodge or Convention, excepting as otherwise specifically provided in the Constitution or By-Laws of Theta Delta Chi Fraternity, shall follow, as nearly as may be, the form of pleadings and procedure in equity in the United States Courts, excepting that in proceedings before Charges located in Canada such pleadings and procedure shall follow, as nearly as may be, the form of pleadings and procedure in the Courts of the Province in which such Charge is located.

Copies of Documents

Section 9. If the President of the Grand Lodge shall so order in writing, any member of the Fraternity having the custody or possession of any original record, document or written matter relating to any hearing or appeal shall be required to furnish to any party a copy thereof within ten days after written demand is made for the same, provided that said party, shall pay in advance all costs and charges necessary to make said copy, and provided further that nothing herein shall be construed to entitle a party to the right to have a written copy of the Constitution or By-Laws of the Fraternity or of any Charge thereof, or to have a written copy of any other matter, the secrecy of which must be preserved inviolate in accordance with the oaths taken upon admission into Theta Delta Chi Fraternity.

Presiding Officer of Convention to be an Attorney-at-Law

Section 10. Every Convention of Theta Delta Chi Fraternity which shall hear any petition for re-instatement of an expelled member, any complaint for expulsion of a member, any complaint or charges preferred against a Charge for revocation of its charter

or the suspension of its functions, or any appeal from any of such proceedings, shall be presided over, while such hearing is being held, by a member of the Fraternity who is an attorney-at-law.

Presiding Officer at Hearing by Charge

Section 11. The President of an active Charge to which a complaint or petition has been presented shall preside at hearings held by the Charge, and in case of his absence or inability to preside, or in the event that he is the respondent named in the complaint, then the presiding officer shall be the Senior Member of the Executive Committee, or in case of his absence or inability to preside, the Junior Member of the Executive Committee of the Charge.

Admissibility of Evidence

Section 12. The presiding officer of any Convention, Grand Lodge, Charge or committee, before which a hearing is being conducted, shall determine all questions of procedure and what evidence is admissible, but his decision on any question of procedure or on the admissibility of any evidence shall be subject to appeal and reversal by a majority vote of such Convention, Grand Lodge, Charge, or committee, respectively.

Second Charge for Same Offense

Section 13. A member of Theta Delta Chi Fraternity may be complained of more than once for the same alleged offense, upon any grounds mentioned in Article XVII, Section 1, of these By-Laws, if no hearing upon the merits of any former complaint for the same occurrence of said offense has been had; but when a hearing upon the merits of a complaint has been had, another complaint for the same occurrence of said offense shall not be heard by a Charge, Grand Lodge, or Convention.

Service of Notice and Other Papers

Section 14. (a) Unless otherwise specially provided in these By-Laws, all notices or other papers shall be served upon the necessary party either by delivering the papers to him personally, emailing him at the last known email address registered with the Fraternity, and/or by depositing the same in the registered or certified mail of the United States or Canada in a sealed envelope, postage prepaid, addressed to the person to be served, at his last known place of residence.

(b) Unless otherwise specially provided in these By-Laws, all notices served by mail shall be deemed to have been served at the time they are deposited in the mail.

(c) Unless otherwise specially provided in these By-Laws, service of papers or notices upon a Charge must be made by delivering or mailing the same to one of the following officers of said Charge, namely, President, Treasurer, Corresponding Secretary, Recording Secretary, or a member of the Executive Committee.

(d) Proof of service of all papers or notices must be made by affidavit.

(e) Notices and papers may be served and affidavits of proof of service may be made by members of the Fraternity who are minors.

(f) Notices and papers may be served upon members of the Fraternity who are minors and such minors, so far as proceedings under these By-Laws are concerned, shall in every respect be considered to be adults.

(g) No notices or papers shall be served on Sunday, but may be served on any other day.

(h) Notices or papers may be served upon the necessary party in any part of the world.

ARTICLE XXII

DUTIES OF GRAND LODGE OFFICERS AND CENTRAL FRATERNITY OFFICE AND REGIONAL DIVISIONS

Section 1. In addition to the duties prescribed by the Constitution and elsewhere in these By-Laws, the President of the Grand Lodge shall, except as expressly otherwise provided, appoint all other Committees and officers necessary or desirable to carry out the operations of the Fraternity.

Section 2. The Graduate Secretary of the Grand Lodge shall

(a) Assist in the preparation of the minutes of the business sessions of Conventions and meetings of the Grand Lodge;

(b) Perform such other duties as may be required of him, from time to time, by the Grand Lodge or the President thereof.

Section 3. The Graduate Treasurer of the Grand Lodge shall

(a) Have general supervision of the finances of the Charges and advise them in regard to financial matters;

(b) Perform such other duties as may be required of him, from time to time by the Grand Lodge or the President thereof.

Section 4. The Secretary, Treasurer, and Executive Members of the Grand Lodge shall perform such duties as may be required of them, from time to time, by the Grand Lodge or the President thereof.

Section 5. Except as otherwise expressly provided in the Constitution or By-Laws, the Grand Lodge, after notice to all of its members of the proposed action, may act

upon the concurrence of a majority of its members without the necessity of a formal meeting.

Employees and Contracts

Section 7. The Grand Lodge may contract with the Theta Delta Chi Educational Foundation, Inc. for a lease and administrative services agreement for employees and office space. Contracts may be formally executed by the Grand Lodge for more than one year, and will be binding on future Grand Lodges.

Section 8. Employees of the Grand Lodge, whether full or part-time, shall perform such duties as may be required of them by the Grand Lodge or the President of the Grand Lodge, in addition to following the duties prescribe elsewhere in these By-Laws.

Central Fraternity Office

Section 9. The Central Fraternity Office (CFO) of Theta Delta Chi shall be the corporate headquarters of Theta Delta Chi Educational Foundation, Inc. The Central Fraternity Office shall be the official administrative headquarters of the Fraternity and the Grand Lodge and the agency for the performance of all Fraternity work that shall be entrusted to it in accordance with the following provisions:

(a) It shall perform the work of compiling and keeping up to date a complete and correct list of applicable surface and electronic addresses and telephone and fax numbers of all members of the Fraternity, Graduate Associations, Alumni Associations, Charge Houses, and a correct list of all deceased brothers.

(b) It shall receive and be the custodian of all Fraternity records save such as shall more properly belong in the archives and shall keep complete records of all initiations, expulsions, and reinstatements of brothers.

(c) It shall from time to time under the direction of the Grand Lodge compile, publish, distribute and sell catalogues of the members of the Fraternity and the various committees, foundations, corporations, and associations connected therewith, and such other publications as may be authorized by the Grand Lodge.

(d) It shall cause to be distributed to the Charges all initiation forms, Monthly Charge Report forms, Charge and/or officers' manuals, books of record of Charge affairs, and other such material as the Grand Lodge may from time to time authorize.

(e) It shall cause to be printed and distributed to the Charges, the Graduate Associations, the members of the Grand Lodge, the Regional Governors, the members of the Standing Committee on Legislation, copies of all amendments to the Constitution and By-Laws that are adopted from time to time.

(f) It shall attend to publishing and mailing, both by regular and/or electronic mail, such Convention notices, Founders' Day notices, Grand Lodge letters or other communications to the members as may be required by the Grand Lodge. It shall furnish address lists and attend to mailings requested by Charges, Graduate Associations, the Theta Delta Chi Founders' Corporation, and other organizations, with the postage and printing paid for the group requesting such information if deemed appropriate by the Executive Director. It shall attend to publishing and mailing such Voluntary Graduate Dues circulars, Convention notices, Founders' Day notices, Grand Lodge letters or other communications to the members as may be required by the Grand Lodge or the Director of Development. Subject to the approval of the Executive Director and to the payment of such fees as may be fixed by the Executive Director, it shall furnish address lists and attend to mailings requested by Charges, Graduate Associations, the Theta Delta Chi Founders' Corporation, the Theta Delta Chi Educational Foundation, and other organizations. (Ratified November 15, 1967)

(g) It shall have the custody of the record books of the Grand Lodge, subject to the supervision and control of the President and Graduate Secretary of the Grand Lodge, and shall inscribe therein minutes and records of all Grand Lodge meetings and proceedings as directed by the proper officers of the Grand Lodge.

(h) Under the supervision of the Graduate Secretary of the Grand Lodge, it shall publish and distribute the minutes of Convention.

(i) It shall prepare an annual operating budget, which is subject to approval by the Grand Lodge, prior to the beginning of each fiscal year. (Ratified October 15, 2011).

(j) It shall receive and deposit all funds of the Grand Lodge in such depositories as are designated by the Grand Lodge. It shall prepare checks and vouchers for the disbursement of Grand Lodge funds for approval and signature of any two designated employees or officers shall keep accurate books of account of the Grand Lodge and shall furnish to all members of the Grand Lodge monthly statements of the financial condition of the Grand Lodge.

(k) It shall hire a certified public accountant to audit the financial records of the Fraternity at the end of each fiscal year. The auditor shall send an original copy of the audit report to the President and Graduate Treasurer of the Grand Lodge and the Central Fraternity Office. (Ratified October 15, 2011).

(l) It shall perform such other duties as may be required of it from time to time by the Grand Lodge or by any of the members thereof, pursuant to their respective duties or responsibilities as provided in these By Laws or the Constitution.

Regional Divisions

Section 10. The Grand Lodge may from time to time define geographical areas within the United States of America and Canada within which Charges and/or graduate or alumni associations exist and designate them as Regions with such additional

designations as the Grand Lodge may from time to time determine and may amalgamate any one or more Regions, re-designate the boundaries thereof or withdraw the designations thereof.

Section 11. The Grand Lodge may appoint a Regional Governor and such other Regional Officers as it may from time to time determine with respect to each such Region for the purpose of acting under the direction of the Grand Lodge in respect of the following:

(a) Organization, supervision and conduct of a Regional Conference within the Region in each year under a format and program to be established by the Grand Lodge with such amendments thereto or variations therefrom as may be approved by the President of the Grand Lodge;

(b) Visitation of Charges and graduate or alumni associations within the Region from time to time as the President of the Grand Lodge may direct; such visitation may be made by the officer in the capacity of an Assistant to the President of the Grand Lodge;

(c) Rendering such reports with respect to the foregoing to the President of the Grand Lodge as may from time to time be required by the Grand Lodge;

(d) Performance of such other functions as may from time to time be required by the Grand Lodge.

Section 12. Regional Conferences shall so far as possible be rotated from Charge to Charge within a Region in such manner as shall be first approved by the Grand Lodge.

Section 13. Regional Officers shall hold office during such period as may be permitted by the Grand Lodge.

ARTICLE XXIII

ARCHIVES

Section 1. In order to help the Fraternity incur as few real estate taxes as possible, all archives of the Fraternity shall be donated to Theta Delta Chi Educational Foundation, Inc. for safekeeping, storage and preservation.

Section 2. Members of the Fraternity are strongly encouraged to donate any historical documents, correspondence, regalia and significant items to the Theta Delta Chi Educational Foundation.

Section 3. (deleted)

Section 4. (deleted)

ARTICLE XXIV

THE SHIELD

Section 1. The Shield, a magazine now being published jointly with the Theta Delta Chi Educational Foundation, Inc., is hereby designated as the official publication of the Fraternity.

Section 2. The Grand Lodge shall publish The Shield and other Fraternity publications in conjunction with the Educational Foundation as deemed appropriate in their cost sharing arrangements.

Sections 3 through 6. (Deleted November 15, 1967)

ARTICLE XXV (deleted)

ARTICLE XXVI

STANDING COMMITTEE ON LEGISLATION

Section 1. There shall be a Standing Committee on Legislation, composed of three members appointed by the President of the Grand Lodge, who shall designate the Chairman of the Committee. The Committee shall consider all matters referred to it concerning the amendment of the Constitution, or these By-Laws, and shall report, thereon, with its recommendations, to a Convention or the Grand Lodge. (Ratified November 15, 1968)

Section 2. Each member of the Committee shall be appointed to serve for a term of three years, and the appointments shall be made in such manner that the term of one member of the Committee shall expire in each year. Beginning with the academic year 1968-1969, the President of the Grand Lodge shall appoint the three members of the Committee and shall designate their terms of office to be one, two, and three years, respectively. The President of the Grand Lodge shall have power to fill any vacancy on the Committee for the unexpired term. (Ratified November 15, 1968)

Section 3. The President of the Grand Lodge may appoint, and may at his discretion remove, one member of the Committee to act as Counsel to the Grand Lodge. (Added November 15, 1968)

ARTICLE XXVII

AFFILIATIONS

Section 1. A member shall be accredited to the Charge which initiated him unless he affiliates with another Charge. If he becomes a student in an institution where another Charge of the Fraternity is maintained, he may, by invitation extended to him pursuant to a two-thirds vote of, such other Charge, become an affiliated member thereof, whereupon

such other Charge shall report his name to the Executive Director as an affiliated member and he shall thereafter be accredited to said Charge as a member by affiliation.

A member who has affiliated with one Charge may be accredited to another Charge by a subsequent affiliation, by following the same procedure as above set forth.

After becoming an alumnus member, such affiliated member may again be accredited to the Charge which initiated him, if pursuant to a majority vote, such Charge and said member shall file a joint petition with the Grand Lodge requesting that he be permanently re-affiliated with and re-accredited to the Charge of his initiation. Every such petition shall be granted by the Grand Lodge. In the case of every such re-affiliation of an alumnus, the Charge to which he is re-affiliated shall report his name to the Executive Director as a member of the Charge by re-affiliation.

A member shall always sign as of the Charge to which he was last duly accredited, whether by initiation or affiliation.

Section 2. A member of Theta Delta Chi cannot be a member of more than one Charge at the same time.

ARTICLE XXVIII

GENERAL PROVISIONS AND DEFINITIONS

Voting by Proxy

Section 1. Members of a Charge, delegates to a Convention or officers of a Grand Lodge shall not be permitted to vote by proxy upon any matter.

Unanimous Vote

Section 2. "Unanimous vote" means the vote of every active member of the Charge, not merely the vote of those present at the meeting.

Limitation of Time

Section 3. Whenever a period of time is designated in the Constitution or these By-Laws as measuring the time in which a vote or other official action shall be taken or reported upon an official communication, it shall be construed to end at 12 o'clock midnight on the last day of the period designated, and the day of the date of such official communication shall not be counted in measuring the period of time.

ARTICLE XXIX

REPEAL OF PRIOR BY-LAWS, INTERPRETATIONS THEREOF AND RULINGS THEREON

Section 1. All By-Laws of this Fraternity and interpretations thereof and rulings thereon which have heretofore been in force and effect, and which interpretations and rulings are inconsistent with these By-Laws, shall stand repealed and annulled as of the date when the whole or any part of these By-Laws shall have been ratified by the Charges and shall have become effective.